

Process flow for existing Ration Card modifications.

(PROCEDURE FOR CARD HOLDERS)

Any changes required in existing VALID Ration Card.

Visit any nearest Bio-photo center, check the validity status of your existing Ration Card. (card holders in rural areas should visit their Gram Panchayath office computer center.)

If your Ration Card is **CANCELLED** or **DETAILS NOT FOUND**, you cannot do any modifications. You can apply online to get a new ration card.

If you are having a VALID Ration Card, you can go for any of the following modifications:

Change of address within the Taluk/range, addition and deletion of members, updating photo and biometric, any such required changes in family details.

Show your recent electricity bill, also valid reference documents for any modifications ., Get your required modifications done , saved and uploaded online at the bio-photo center.

Collect a computer generated printed acknowledgement at the bio-photo center.

While uploading your required modifications, get the confirmation whether your ration card is a **TEMPORARY** or **PERMANENT CARD**?

- If it is a **PERMANENT CARD** – The head of the family will visit the concerned Food Office along with the acknowledgement received at the photo center. Get your ration card printed and receive it after matching your finger print biometric.
- If it is a **TEMPORARY CARD** – visit Food Office ONLY after receiving a SMS from food office to collect your modified ration card.



While collecting your modified ration card at the food office, you need to return your existing ration card without fail. The modified ration card will be issued after matching the finger print biometric of the head of the family. Pay Rs.20/ only to receive the card at the office.

PROCEDURE TO TRANSFER YOUR EXISTING RATION CARD FROM ONE TALUK / RANGE TO A DIFFERENT TALUK / RANGE:



It should be a **VALID PERMANENT RATION CARD**

Submit a request along with your existing ration card for transfer at the food office from where your card is issued. Get it transferred online instantly to the required taluk / range . Remember to mention the correct name of the District & Taluk / Range to which you are getting it transferred. Collect a computer generated , printed



Visit a bio-photo service center in your new taluk along with your “surrender certificate” . Open your ration card details online, update your address, RR number, member detail any, etc., at the photo center only, collect a computer generated, printed acknowledgement.



Visit concerned food office along with the acknowledgement received at the photo center and get your new ration card.

NOTE: 1) Applicants with transfer/surrender/deletion certificates from other states should apply fresh online application to get a new ration card. 2) A “temporary”ration holder should convert their card into a “permanent” card before requesting it for any transfer.